

THE TWINSBURG BOARD OF EDUCATION
AGENDA FOR THE REGULAR MEETING OF
Wednesday, April 17, 2024 – 7:00 p.m.
Twinsburg Government Center, 10075 Ravenna Road, Twinsburg, OH 44087
This meeting will also be livestreamed at:
<https://youtube.com/live/dZH5LT1EhhM>

Per BOE Policy #0160: “This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item (G).”

A. CALL TO ORDER

B. ROLL CALL

Crawford Davis Egan Hamilton Travis

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA/ADDENDUM ITEMS

Crawford Davis Egan Hamilton Travis

E. COMMUNICATIONS

1. Board President’s Report
2. Superintendent’s Report
 - *Proclamation for Eagle Scout Fox William Gansler*
 - *Students of the Month/Building Highlights:*
 - Samuel Bissell Elementary
 - R.B. Chamberlin Middle School
3. Committee Reports

F. ADMINISTRATIVE REPORTS

Strategic Plan Update, Quarter 3: 21st Century Teaching & Learning, Communications, Culture & Climate
- District Administrative Leadership Team

Proposed eSports Club at Twinsburg High School
- Mrs. Beth Mariola, Supervisor of Curriculum & Technology
- Aiden Davy, Twinsburg High School Student, Grade 10
- Timeirah Humbert, Twinsburg High School Student, Grade 9
- Het Patel, Twinsburg High School Student, Grade 10

G. REMONSTRANCE

Persons wishing to address the Board of Education should submit a blue card (found in the lobby) to the Treasurer prior to the meeting so they may be recognized by the Board President and welcomed to make comment. No formal action will be taken on subjects that are not included on this agenda until the Board has had an opportunity to study them. Comments regarding personnel must be submitted in writing through the Office of the Superintendent. Although there is normally adequate time for citizens to express themselves at a Board meeting, if several people wish to speak, each person will be allotted five (5) minutes until the total time of thirty (30) minutes is used. Each person addressing the Board is asked to give his/her name and address.

H. TREASURER’S REPORT/RECOMMENDATIONS

	Meeting Minutes	
1.	RESOLVE that the Twinsburg Board of Education approves the following meeting minutes: Regular Meeting of March 20, 2024 as sent to the Board under separate cover.	

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I. ACTION ITEMS/PERSONNEL

	Employment, Certificated	
1.	RESOLVE that the Twinsburg Board of Education accepts the <u>Certificated/Licensed Personnel</u> and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background checks.	EXHIBIT I-1
	Employment, Classified	
2.	RESOLVE that the Twinsburg Board of Education accepts the <u>Classified Personnel</u> and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background checks.	EXHIBIT I-2

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J. ACTION ITEMS/NEW BUSINESS

	Agreement – Sendero Therapies, Inc.	
1.	RESOLVE that the Twinsburg Board of Education approves the Addendum Agreement (original Agreement approved 7/19/2023) with Sendero Therapies, Inc., 154 East Aurora Road, #218, Northfield, OH 44067, at a cost not to exceed \$20,000 for the remainder of the 2023/2024 school year. This number is based on additional services being rendered due to the influx of students. This is a General Fund expenditure; as sent to the Board under separate cover.	
	Workbook and Digital License Purchase – Spanish I, II, III at THS	
2.	RESOLVE that the Twinsburg Board of Education purchase <i>Senderos Supersite Plus + WebSAM</i> by Vista Higher Learning (c. 2018 ISBN 9781543385847) at the cost of \$17,977.50 for workbooks and digital licenses based on current enrollment for Spanish I, II, III offered at Twinsburg High School. This is a continuation of a 6-year adoption. This is a General Fund expenditure; as sent to the Board under separate cover.	

	Agreement – ParentSquare, Inc.			
3.	RESOLVE that the Twinsburg Board of Education enter into agreement with ParentSquare Inc., PO Box 841604, Los Angeles, CA 90084-1604 to provide mass communication tools. The agreement will commence on 7/01/2024 for a cost of \$17,730.00. This is a General Fund Expenditure; as sent to the Board under separate cover.			
	Adjustment to Academic Calendar, 2024/2025			
4.	RESOLVE that the Twinsburg Board of Education authorizes an adjustment to the 2024/2025 Academic Calendar. Students will not have school on the following dates to allow for Professional Staff Meetings and as per the attached Exhibit: <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">Tuesday, January 7, 2025</td> </tr> <tr> <td style="text-align: center;">Wednesday, January 8, 2025</td> </tr> </table>	Tuesday, January 7, 2025	Wednesday, January 8, 2025	EXHIBIT J-4
Tuesday, January 7, 2025				
Wednesday, January 8, 2025				
	Job Description – District MTSS Coordinator			
5.	RESOLVE that the Twinsburg Board of Education approves the Job Description for District MTSS Coordinator, as per the attached Exhibit.	EXHIBIT J-5		
	CNC Milling Machine Purchase – Project Lead the Way			
6.	RESOLVE that the Twinsburg Board of Education approves the purchase of a BenchMill 6100 CNC Milling Machine from Intelitek, Inc., 18 Tsienneto Road, Derry, NH 03038 at the cost of \$19,798.00 for the Computer Integrated Manufacturing Class (Project Lead the Way) at Twinsburg High School. This is a General Fund expenditure reimbursed with CVCC Partnership Funds, as sent to the Board under separate cover.			

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	Payment for Architectural Services – Lesko Associates	
7.	RESOLVE that the Twinsburg Board of Education approves the revised payment agreement originally approved on May 3, 2023 in the amount of \$50,000 with Lesko Associates, Inc., 27955 Clemens Road, Suite A, Cleveland, OH 44145 for architectural services that included schematic design, design development, construction documents, assistance in obtaining bids or negotiated proposals in awarding and preparing construction contracts, and construction oversight for the paving replacement projects at various roadways and parking lots owned by the Twinsburg Board of Education for the 2023-2024 school year, as sent to the Board under separate cover. This is a Permanent Improvement fund expenditure.	
	Summer Roofing	
8.	RESOLVE that the Twinsburg Board of Education approves an Agreement with Garland/DBS, Inc., 3800 East 91 st Street, Cleveland, OH 44105, for the Summer 2024 Twinsburg City School District Roof Replacement/Repair Project at Twinsburg High School through the US Communities Purchasing Consortium per the terms and conditions set forth in the Agreement and at a cost not to exceed \$485,140.00, as sent to the Board under separate cover. This is a Permanent Improvement fund expenditure.	
	Commercial Wide-Area Mower	
9.	RESOLVE that the Twinsburg Board of Education approves the purchase of one (1) JOHN DEERE 1600 Turbo TerrainCut Commercial Wide-Area Mower at a total cost of \$71,334.85 pursuant to the terms and conditions set forth in the proposal. The mower will be purchased through Ohio State Term Contract number OH STS515 (PG 6G CG 22) from Ag-Pro Companies, 467 Center Street, Chardon, OH 44024. This is a Permanent Improvement fund expenditure.	

	Scag Mower	
10.	RESOLVE that the Twinsburg Board of Education approves the purchase of one (1) Diesel Scag Turf Tiger Mower at a total cost of \$18,719.00 pursuant to the terms and conditions set forth in the proposal. The mower will be purchased from Marshall Power Equipment LLC, 7898 Mayfield Road, Chesterland, OH 44026. This is a Permanent Improvement fund expenditure.	
	School Buses	
11.	RESOLVE that the Twinsburg Board of Education approves the purchase of three (3) Blue Bird Vision 72 passenger, BBCV 3303 Stock Unit 921 buses, at a total cost of \$337,729.00 pursuant to the terms and conditions set forth in the proposal. The buses will be purchased through the Fall 2023 Ohio Schools Council bid from Cardinal Bus Sales & Service, Inc., 6280 Harding Hwy., St. Rt. 309, Lima, OH 45801. This is a Permanent Improvement fund expenditure.	
	Bus Disposal	
12.	RESOLVE that the Twinsburg Board of Education approves the trade-in of five (5) school buses (Buses 33, 37, 38, 39 and 43) determined to be beyond their useful life, which will be traded in to Cardinal Bus Sales & Service, Inc., 6280 Harding Hwy., Lima, OH 45801 in the credit amount of \$13,700.00. The credit will be applied towards the purchase of three (3) new buses.	

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	Cost Sharing Memorandum of Understand With the City of Twinsburg, Twinsburg Athletic Complex	
13.	<p>WHEREAS, a <i>Joint Agreement For Operation and Maintenance of The Athletic Complex (As Amended May 12, 2009) ("Agreement")</i> exists between the City of Twinsburg ("City") and the Twinsburg City School District Board of Education ("School District"), collectively "the Parties" which serves to establish the Parties' responsibilities for the construction, operation and maintenance of the Twinsburg Athletic Complex; and</p> <p>WHEREAS, critical repairs are needed involving the dehumidification units to maintain the pool for the continued use and enjoyment of both Parties ("the Project"), the cost of which is approximated at Three Million Dollars; and</p> <p>WHEREAS, while the Agreement clearly apportions the Parties' respective percentage share of the repair and maintenance of the Party Wall, the funding obligations for other capital improvements are not as clear; and</p> <p>WHEREAS, the Parties have worked together to clarify their respective financial obligations for this Project which have been memorialized in a Memorandum of Understanding ("MOU"), a copy of which is attached hereto as Exhibit J-13.</p> <p>NOW THEREFORE BE IT RESOLVED that, in the interest of continued, successful operation of the Twinsburg Athletic Complex (and the Parties' joint benefit emanating therefrom), the Board hereby approves the MOU and authorizes the Board President, Superintendent, and Treasurer to execute the MOU on its behalf and further authorizes the Treasurer to issue payment to the City in accordance with the terms of the MOU.</p> <p>BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal action of the Board of Education concerning and/or relating to the adoption of this</p>	EXHIBIT J-13

	Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.	
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K. MISCELLANEOUS

L. EXECUTIVE SESSION

That the Board of Education enters into Executive Session at _____ to discuss employment and compensation of public employees, per Board of Education Policy #0166 (A) and to discuss negotiations with public employees concerning their compensation or other terms and conditions of employment, as per Board of Education Policy #0166 (E).

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M. RECONVENE/ROLL CALL

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N. ADJOURNMENT

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Upon request to the Treasurer, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity.

Recordings of the Board of Education meeting are made and kept at the Board of Education Office. Video recordings and Board approved Minutes will be published on the District's website, following approval by the Board of Education.

The next regular meeting of the Twinsburg Board of Education is scheduled for **Wednesday, May 1, 2024 at 7 o'clock p.m.** at the Twinsburg Government Center.

Certificated Staff Recommendations
April 17, 2024

CONTRACTS					
Name	Position	Bldg(s)	Rate	Effective	Notes
Bower, Abigail	Intervention Specialist	Bissell	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Bradshaw, Adam	Intervention Specialist	THS	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Carder, Cheri	Intervention Specialist	THS	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Cirino, Rick	Intervention Specialist	RBC	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Coleman Taylor, Kelli	Intervention Specialist	Dodge	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Crevda, Nicholas	Intervention Specialist	Dodge	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Cyrek, Michele	Teacher	Wilcox	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Dianetti, James	Intervention Specialist	THS	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Escott, David	Intervention Specialist	RBC	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Ferro, Jenni	Teacher	Wilcox	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Flanagan Gadson, Debra	Intervention Specialist	Bissell	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed .75 hour; General Fund expense
Gelwasser, Robyn	Speech Language Pathologist	Wilcox	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense

Greene, Brynn	Intervention Specialist	THS	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Horstman, Ian	Intervention Specialist	Bissell	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Hrach, Kelly	School Psychologist	Bissell/RBC	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Kelly, Kurt	Intervention Specialist	THS	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Krupinski, Kristen	Speech Language Pathologist	RBC/THS	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Liguzinski, Kristen	Teacher	Wilcox	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Lipnos, Chris	Intervention Specialist	Wilcox	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed .75 hour; General Fund expense
Madden, Kimberly	Intervention Specialist	Dodge	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Quartieri, Sarah	Speech Language Pathologist	Bissell	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed .50 hour; General Fund expense
Reiter, Nicole	Teacher	Wilcox	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Smalheer, Laura	Intervention Specialist	RBC	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Socrates, Matt	Intervention Specialist	THS	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Sulzer, Marnie	Intervention Specialist	THS	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense

Szabo, Josephine	Intervention Specialist	Bissell	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed .50 hour; General Fund expense
Tirpak, Karen	Teacher	Wilcox	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Todd, Abby	Intervention Specialist	THS	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Tomko, Jeff	Intervention Specialist	THS	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Travers, Alexa	School Psychologist	Dodge	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Wall, Gayle	Intervention Specialist	Dodge	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Williams, Rebecca	Intervention Specialist	RBC	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense
Yakubowski, Anna	Intervention Specialist	Dodge	\$29.00/hr.	4/03/2024	Attendance at a District Special Education meeting; not to exceed one (1) hour; General Fund expense

LEAVE OF ABSENCE					
Name	Position	Bldg(s)	Effective	Days	Notes
Craig, Melissa	Teacher	RBC	4/02/2024 – 4/02/2025	60 days	Intermittent FMLA concurrent with sick leave; not to exceed 60 days in a calendar year
Huggins, Iwanda	Assistant Principal	Dodge	4/02/2024 – 4/30/2024	21 days	FMLA concurrent with sick leave
Mohnacky, Christopher	Teacher	THS	4/23/2024 – 5/10/2024	14 days	FMLA concurrent with sick leave
Ziska, Mallory	Teacher	Bissell	8/13/2024 – 5/30/2025		Extension to Parental Leave approved 3/15/2023

RESIGNATIONS/RETIREMENTS				
Name	Position	Bldg(s)	Effective	Notes
Misanko, Sharon	Teacher	THS	5/30/2024	Resignation for purpose of retirement; twenty-four (24) years of service to the District

**Classified Staff Recommendations
April 17, 2024**

LEAVE OF ABSENCE					
Name	Position	Bldg(s)	Effective	Days	Notes
Bogus, Dennis	Bus Driver	Transportation	3/11/2024 – 3/15/2024	5 days	Unpaid leave per Superintendent
Boyle-Markovitz, Cathleen	Instructional Assistant	Wilcox	3/15/2024 – 3/15/2025	60 days	Intermittent FMLA concurrent with sick leave; not to exceed 60 days in a calendar year

RESIGNATIONS/RETIREMENTS				
Name	Position	Bldg(s)	Effective	Notes
Delegram, Josephine	Cook	Bissell	5/30/2024	Resignation for purpose of retirement; six (6) years of service to the District



Twinsburg City School District 2024-2025



August 2024						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
Su	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 2025						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2025						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Teacher Work/Records Day
No School for Students

Staff Report
No School for Students

No School

School Begins/Ends

End of Quarter

August 2024

- 13 - Staff First Day Soft Reopening
- 14 - PK - 8, 9th Grade only @ THS
- 15 - PK - 8, all THS students
- 16 - PK - 6, all students 7-12
- 19 - All Students Report PK - 12
- 30 - Data Day - No School

September 2024

- 2 - Labor Day - No School

October 2024

- 2-4 - Rosh Hashanah
- 3 - Curriculum Day - No School
- 11-12 - Yom Kippur
- 11 - NEOEA Day - No School
- 18 - End of 1st Quarter

November 2024

- 5 - Election Day/Professional Meeting Day
- 25-29 - Thanksgiving Holiday

December 2024

- 20 - End of 2nd Quarter
- 23-Jan 3 - Winter Break - No School
- 25-Jan 2 - Chanukah
- 25 - Christmas

January 2025

- 6 - ½ Teacher Work/Records Day
½ Professional Meeting Day
- 7 & 8 - Professional Meeting Day
- 9 - School Resumes
- 20 - MLK Day - No School

February 2025

- 10 - No School
- 17 - President's Day - No School

March 2025

- 14 - End of 3rd Quarter
- 24-28 - Spring Break - No School
- 31 - Data Day - No School
- 31 - Eid al-Fitr

April 2025

- 1 - School Resumes
- 12-20 - Passover
- 18 - No School
- 20 - Easter

May 2025

- 26 - Memorial Day - No School
- 29 - Last Day for Students/
End of Quarter
- 30 - Teacher Work/Records Day

1st Quarter - 46 days

2nd Quarter - 40 days

3rd Quarter - 47 days

4th Quarter - 47 days



Twinsburg City School District

JOB DESCRIPTION

Title: District MTSS Coordinator **File 327**

Reports to: Director of Pupil Services and Director of Curriculum and Technology

Description: The Coordinator of Multi-Tiered System of Supports (MTSS) will lead and oversee the development of a district-wide MTSS program that supports the whole child.

Minimum Qualifications:

- Evidence of exceptional understanding of the MTSS philosophy.
- Knowledge of MTSS frameworks, principles and best practices.
- Strong understanding of data analysis and assessment practices.
- Meets all mandated health requirements.
- Documented evidence of a clear criminal record (FBI and BCI).
- Multitasking ability and strong interpersonal skills.
- Strong organizational and planning skills.
- Reacts productively to interruptions and changing conditions.
- Takes the initiative to identify and solve problems independently.
- Commitment to keeping current with technological advances.

Duties and Responsibilities:

The following duties are representative of performance expectations. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.

- Lead and monitor a District-wide MTSS implementation plan aligned to the District's vision for MTSS
- Based on needs assessment, oversee the development of Tier 1, 2 and 3 intervention protocols, problem solving processes, data-based decision-making, progress monitoring, and communication and collaboration processes among Student Support Teams.
- Identify and implement District-wide universal screening for academics, social-emotional learning, and behavior.
- Coordinate the implementation of Tier 2 and Tier 3 interventions across schools, ensuring fidelity of implementation and monitoring student progress toward goals.
- Develop training programs and provide ongoing coaching for leadership teams, staff, and teachers on the MTSS framework and research-based practices for tiered intervention.
- Implement an MTSS intervention management system and partner with school sites to ensure effective data collection, data analysis, and program evaluation and efficacy.
- Establish data collection and analysis procedures through a data system to inform decision-making around student needs and district/school resource allocation.
- Compile and report on effectiveness of interventions on a monthly basis to improve District and school systems including students being served within tiered levels of intervention.



- Foster partnerships with families and community stakeholders to support the implementation of MTSS, increase awareness of available resources, and promote collaboration in student support efforts.
- Work with District leaders to allocate resources (e.g., personnel, funding materials) in support of MTSS implementation goals and priorities.
- Regularly evaluate the effectiveness of MTSS practices and interventions, and make recommendations for adjustments based on data and feedback.

Required Knowledge, Skills and Abilities:

The following characteristics and physical skills are essential for the successful performance of assigned duties.

- Knowledge of the school improvement context, and of current, effective innovations in education.
- Nurture relationships with school leaders and teacher-leaders at school sites to share information about the MTSS Practices.
- Demonstrated ability to motivate others to meet ambitious goals.
- Demonstrates professionalism and maintains a positive work attitude.
- Takes the initiative to identify and solve problems independently.
- Works cooperatively to support a successful team effort.
- Effectively uses verbal, nonverbal, writing, and listening skills.
- Completes detailed paperwork accurately.
- Reacts productively to interruptions and changing conditions.
- Operates office equipment efficiently and accurately.
- Lifts, carries, and/or moves office supplies and equipment.
- Maintains an acceptable attendance record and is punctual.
- Interacts with others politely and respectfully.
- Travels to meetings and work assignments.

Working Conditions:

Exposure to the following situations may range from remote to frequent based on circumstances and factors that may not be predictable.

- Potential for exposure to blood borne pathogens and communicable diseases.
- Potential for interactions with disruptive and/or unruly individuals.
- Exposure to adverse weather conditions and seasonal temperature extremes.
- Duties may require operating and/or riding in a vehicle.
- Duties may require prolonged use of a computer keyboard and monitor.
- Duties may require working under time constraints to meet deadlines.
- Duties may require working during the evening and/or weekend.

Performance Evaluation:

Job performance is evaluated according to the policy provisions adopted by the Twinsburg City School District Board of Education.



The Twinsburg City School District Board of Education is an equal opportunity employer offering employment without regard to race, color, religion, sex, national origin, age or disability. This job description summary does not imply that these are the only duties to be performed. This job description is subject to change in response to funding variables, emerging technologies, improved operating procedures, productivity factors, and unforeseen events.

Adopted:

EXHIBIT J-5 - Board of Education Meeting April 17, 2024



MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF TWINSBURG
AND
THE TWINSBURG CITY SCHOOL DISTRICT BOARD OF EDUCATION

The parties to this Memorandum of Understanding (MOU) are the City of Twinsburg ("City") and the Twinsburg City School District Board of Education ("School District"), hereinafter collectively referred to as the Parties.

WHEREAS, a *Joint Agreement For Operation and Maintenance of The Athletic Complex (As Amended May 12, 2009)* (hereinafter "Agreement") exists between the Parties which serves to establish the parties' responsibilities for the construction, operation and maintenance of the Twinsburg Athletic Complex; and

WHEREAS, while the Agreement clearly apportions the Parties' respective percentage share of the repair and maintenance of the Party Wall, the funding obligations for other capital improvements are not as clear; and

WHEREAS, critical repairs are needed to maintain the pool for the continued use and enjoyment of both Parties; and

WHEREAS, the City has shared the Opinion of Probable Construction Cost (a copy of which is incorporated herein and attached hereto as Exhibit "A") for certain HVAC, structural, roof, miscellaneous interior finish materials, mobilization/insurance, electrical and plumbing upgrades including the removal and replacement of the two existing dehumidification units that was prepared by its engineers and includes both a ten percent (10%) cost for engineering design and bidding services as well as a twenty five (25%) contingency cost for a total projected project cost of Two Million Nine Hundred and Ninety One Thousand Dollars (\$2,991,000.00) (hereinafter, "Total Project Cost"); and

WHEREAS, in the interest of continued coordination of efforts to serve the Parties' educational and recreational needs, the Parties wish to clarify their financial obligations for the necessary repairs and memorialize their commitment to reviewing and restructuring the Agreement going forward.

NOW THEREFORE BE IT RESOLVED that, in the interest of continued, successful operation of the Twinsburg Athletic Complex (and the Parties joint benefit emanating therefrom), on a non-precedent basis the School Board commits to share in the Total Project Cost in the amount of Five Hundred Sixty-One Thousand Eight Hundred Seventy Dollars (\$561,870)

BE IT FURTHER RESOLVED that the School Board's financial contribution for the above Total Project Cost will be paid to the City in the following manner: (a) one half of its obligation (\$280,935.00) upon execution of a contract between the City and the contractor; and the other half of its total obligation (\$280,935.00) upon successful completion of the work and proof of payment to the contractors.

BE IT FURTHER RESOLVED that before the School Board will agree to additional expenditures with respect to any future projects or repairs outside of those expenditures memorialized in this MOU, the Parties pledge their commitment to revising the *Joint Agreement For Operation and Maintenance of The Athletic Complex (As Amended May 12, 2009)* in order to clarify the terms and conditions and the Parties' respective obligations going forward.

IN WITNESS WHEREOF, the Parties have caused this MOU to be executed by their authorized representatives.

CITY OF TWINSBURG

By: _____

By: _____

By: _____

TWINSBURG CITY SCHOOL DISTRICT
BOARD OF EDUCATION

By: _____

By: _____

By: _____

Exhibit "A" – Opinion of Probable Construction Cost

CITY OF TWINSBURG, OHIO

8/31/2023

FITNESS CENTER

POOLPAK AND ROOF REPLACEMENT

OPINION OF PROBABLE CONSTRUCTION COST - PRELIMINARY DESIGN

ITEM	DESCRIPTION	QUANT.	UNIT	AMOUNT
1	Mobilization and Insurance	1	LS	\$ 75,000.00
2	HVAC Upgrades	1	LS	\$ 1,145,000.00
3	Roof Replacement and Structural Modifications	1	LS	\$ 756,000.00
4	Electrical Upgrades	1	LS	\$ 25,000.00
5	Plumbing Upgrades	1	LS	\$ 50,000.00
6	Miscellaneous Interior Finish Materials	1	LS	\$ 30,000.00
	SUBTOTAL BASE BID CONSTRUCTION COST			\$ 2,081,000.00
	Contingency (25%)			\$ 520,000.00
	TOTAL BASE BID CONSTRUCTION COST			\$ 2,601,000.00
	Engineering Design and Bidding Services (10%)			\$ 260,000.00
	Services During Construction with Periodic Site Visits (5%)			\$ 130,000.00
	TOTAL ESTIMATE PROJECT COST FOR BUDGETING			\$ 2,991,000.00